Approved For Release 2001/07/24 : CIA-RDP61-00901A000100100014-4

Work NOT being done now

1. Office Supply, by Maj.
   Mod requires 2 trips per wk by Supply Br pers.
   disruption. Clerks store individually
2. Planning of Bldg Space allocation
3. Control of office equipment
4. Quasi Personal Real Estate sales. 2 houses
   should be sold, Chief has not had time.
5. Close inspection + control of Rec Industrial

Approved For Release 2001/07/24 : CIA-RDP61-00901A000100100014-4